

TEXAS COLORADO RIVER FLOODPLAIN COLALITION (TCRFC)
 BOARD OF DIRECTORS MEETING MINUTES
 02/24/2012

The board meeting called to order by Executive Director Mickey Reynolds at 10:17 AM at the Bastrop County Commissioner’s Courtroom, 804 Pecan Street, Bastrop, Texas 78602.

TCRFC Board of Directors		
1	Domingo Montalvo –Chair, Mayor, City of Wharton	Absent
2	Clara Beckett –Vice-Chair, Commissioner, Bastrop County	Present
3	Stacey Scheffel –Treasurer, Floodplain Administrator, Travis County	Absent
4	Ron Smith- Secretary, Council Member, City of Lago Vista	Present
5	Monica Martin –Region I Rep, Floodplain Administrator, Wharton County	Present
6	Vickie Box –Region II Rep, Floodplain Administrator, Bastrop County	Present
7	Ron Moore –Region III Rep, Floodplain Administrator, Llano County	Absent
8	Joe Mosier –Region IV Rep, Floodplain Administrator, City of Brady	Absent
	Members Present =	4
	Yes, a quorum does exist	
Other Interested Parties		
9	Mickey Reynolds, Executive Director, TCRFC	Present
10	Markie Casebier, Texas Floodplain Managers Association (TFMA)	Absent
11	Wes Birdwell, Director of Water Resource Planning, Halff Associates, Inc	Absent
12	Cindy Engelhardt, Project Manager, Halff Associates, Inc	Present
13	Mike Moya, Halff Associates, Inc	Present
14	Jim Scott, TNRRIS, Inc	Present
15	Melinda Luna, TNRRIS, Inc	Present
16	Bill Jerram, LRCA Government Affairs Representative	Present
	Other Interested Parties Present =	6

Mickey Reynolds lead the discussion.

- Board to consider adoption of previous board meeting minutes.

Discussion: On Item 8 on page 4, change “suggested” to “discussed”. On Item 10a Change “Rosebud” to “Riverside” and change Bastrop Courthouse” to “McKinney Roughs”.

Action: **A motion made by Monica Martin and seconded by Clara Beckett** to approve the corrected minutes from 12/09/2011. The motion passed unanimously.

- Board to receive a TCRFC Financial Report.

Discussion: The Board reviewed the financial reports that included End of Year 2011 reports and 2012 reports as of 02/22/2012. The bank balance for 02/22/2012 was \$21,049.73; an increase from the previous report due to member dues renewals being posted.

Action: **A motion made by Clara Beckett and seconded by Vickie Box** to approve the financial reports through as of 02/22/2012. The motion passed unanimously.

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3. Board to consider FEMA Grants and Floodplain Mapping.

Discussion: Cindy Engelhardt, Project Manager, Halff Associates, Inc presented the San Bernard Watershed effort and how FEMA has changed the reporting format going forward. We will need to roll up our information into the FEMA Hydraulic Unit Code (HUC) 8 format. The FEMA schedule is:

- Discovery: January 2012 through July 2012,
 - Pre-Discovery by March
 - Discovery by April
 - Post Discovery by July
- Topography and Base Map: June 2012 through July 2012,
- H&H and Mapping: July 2012 through December 2012.

Cindy Engelhardt presented a one-page Roadmap History of TCRFC.

Cindy Engelhardt discussed Public Outreach items (several with examples) that TCRFC for consideration. They were: Public Meetings, a new web site, a “web map” (especially helpful for our western counties using a basic web browser), a revised newsletter and community visits.

The Board expressed thanks to Cindy for her efforts to date and may wish to consider many of them for the upcoming Annual Meeting on 05/11/2012.

Action: No action was taken.

4. Board to consider TCRFC Newsletter.

Discussion: Mickey Reynolds, TCRFC Executive Director, lead the discussion as the period of performance for Larisa Tate has expired and Larisa has moved on to other opportunities. Ideas were discussed for articles in the newsletter. Some items mentions were:

- Mickey suggested “Interview a City or county elected official”,
- Melinda Luna suggested “Know Your HUC8 “and “Know a Flood” (based on anniversary date).

The Board discussed whether to continue the newsletter. After much discussion it was decided to continue the newsletter every other month for 6 six months. Cindy Engelhardt, Project Manager, Halff Associates, Inc. offered to prepare these newsletters as she has information to deliver to the membership anyway.

Action: **A motion made by Clara Beckett and seconded by Monica Martin** to release a newsletter every other month for six months; using e-mail for TCRFC members and send using regular mail for elected officials. The motion passed unanimously.

5. Board to consider H2O Report on Hazard Mitigation Grant Program (HMGP)

Discussion: Mickey Reynolds, TCRFC Executive Director, lead the discussion as H2O was not present. Mickey stated that the grant has not been administered since 2010 and no grant money has been applied for. The Board had previously approved the HMGP Letter of Agreement not to exceed \$10,300 and an hourly rate of \$150 to seek and file the missing evidence associated with the Hazard Mitigation Grant Program (HMGP) Grant that is contingent upon this effort would cover the \$10,300

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costs and withholding of the last invoice from FEMA until resolved. H2O has determined that there are no future actions or monies to be collected and this effort is now in close out action.

Therefore, there the previously-approved \$10,300 will not be spent. Item closed.

Action: No action taken.

6. Board to consider approval of the Hazard Mitigation Plan Resolution.

Discussion: Mickey Reynolds, TCRFC Executive Director, stated the designated officers to sign the Hazard Mitigation Plan Resolution were Chairman Domingo Montalvo, Vice-Chair Clara Beckett and Secretary Ron Smith.

Action: **A motion made by Monica Martin and seconded by Vickie Box** to approve the Hazard Mitigation Plan Resolution. The motion passed unanimously. Vice-Chair Clara Beckett and Secretary Ron Smith signed the Hazard Mitigation Plan Resolution in the meeting. Mickey Reynolds will obtain Chairman Domingo Montalvo's signature at a later date.

7. Board to consider Annual Planning Meeting scheduled for 05/11/2012.

Discussion: Mickey Reynolds, TCRFC Executive Director, started the discussion by asking if anyone objected to finalizing the asked Annual Planning Meeting by phone conference. The Board was agreeable to a phone conference approach. Mickie then solicited for ideas which are listed below:

- Have Cindy Engelhardt demonstrate the new website possibly in the morning.
- Melinda Luna suggested she could present "How to Use DIRFMs" or rename to "Preparing Elevation Data Sets". Monica Martin suggested session possibly given in the afternoon.
- Melinda Luna suggested a session on "High Water Marker" given by TWDB possibly in the afternoon.
- Clara Beckett suggested having Bastrop County Judge Ronnie McDonald possibly give the opening remarks. Clara Beckett will check his schedule.
- Monica Martin suggested that Cindy Engelhardt might give a session "Wharton/Onion Creek Update possibly in the morning. We might be able to solicit Elston Eckhart from the Corp of Engineers using some Historical Aerial Imagery.
- Bill Jerram suggested a session on "LCRA Status Update – Overall" and could have Amanda McPherson give the Federal position and Fred Aus could give the State position.

Mickey Reynolds stated these are all good suggestions for the Annual Meeting.

Action: Mickey Reynolds will use the suggestions to draft a preliminary agenda and schedule.

8. TCRFC planning for the future

- a. Sponsorship – No discussion.
- b. Dues – Mickey Reynolds, TCRFC Executive Director, again indicated that any dues increase would NOT be well received by our members.

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- c. Grants – A question was raised by Cindy Engelhardt that Texas Water Development Board (TWDB) wanted the table at the end pulled out of the document. TWDB wanted have the \$2.4M verified and costs broken down. Clara Beckett stated TCRFC Board has already approved the agreement but the contract is not signed yet. The contract just requires the signature of the Chairman. No motion is required.
- d. Other suggestions – Mike Moya indicated that if the Board wanted to use part of the TCRFC management fee of \$30,000, a result from the FEMA Discovery process; then those costs must be tracked tightly.

Action: No action taken.

9. Board to receive report from TCRFC Executive Director Report

Discussion: Mickey Reynolds, TCRFC Executive Director, stated that these matters have been discussed in previous agenda items.

Action: No action taken.

10. Board to consider any other business.

Discussion: No items were brought up.

Action: No action taken.

Board of Directors Meeting adjourned at 11:50 AM.

Ron Smith, Secretary
TCRFC Board of Directors

On 04/20/2012 a motion was made by **Monica Martin** and seconded by **Vickie Box** to approve the minutes as presented from 02/24/2012. The motion passed unanimously.