



TCRFC ANNUAL MEETING

May 10, 2013

Riverside Center

Bastrop, Texas

1. Welcome - Mickey Reynolds, TCRFC Executive Director:

- a. The annual meeting of the Texas Colorado Floodplain Coalition was called to order by Mickey Reynolds, TCRFC Executive Director, at 10:01 a.m., Friday May 10, 2013 at LCRA Riverside Center, 1405 Willow Street, Bastrop, Texas 78602. A four-minute video of some of the early TCRFC history and leaders was shown.

2. Keynote Address - Mickey Reynolds, TCRFC Executive Director

3. Bastrop County Judge Paul Pape delivered a keynote address to the coalition.

4. Business Meeting – Mickey Reynolds, Executive Director

- a. Read and Approve Minutes from May 11, 2012 – Mickey Reynolds, Executive Director
 - b. Action: On 05/10/2013 **a motion was made by Joe Mosier and seconded by Monica Martin** to approve the minutes as presented from 05/11/2012. The motion passed unanimously.
 - c. Report Financial Status as of 05/01/2013 - Stacey Scheffel, Treasurer
 - i. Discussion: The proposed budget with projected revenue and expenditures for 2013 is in your packet. Mickey Reynolds reviewed the income and expenses. The balance on January 1, 2013 was \$18,735.25. The balance on December 31, 2012 was \$33,807.46. Treasurer Stacey Scheffel entered the meeting and reported that the bank balance as of 04/30/2013 was \$32,924.42. There was no discussion. Mickey Reynolds indicated that 35% of membership dues unpaid.
 - d. Action: The Treasurer's Report was accepted as presented and subject to audit.
- ### 5. Election of New Officers – Joe Mosier, Nominating Committee Chairman:
- Joe Mosier stated that the Nominating Committee had identified a slate of officers for the TCRFC Board of Directors 2013-2015 term below. Joe Mosier had solicited nominations by mail and there were no nomination by mail. Joe Mosier asked the membership if there were any nominations from the floor. There were no nominations from the floor.
- a. Candidates presented were:
 - i. Chair, Ron Smith, City of Lago Vista Council Member
 - ii. Vice Chair , Clara Beckett, Bastrop County Commissioner,
 - iii. Secretary, Wayne L. Boultinghouse, Lampasas County Judge
 - iv. Treasurer, Marilee Pfannstiel, City of Jonestown Floodplain Manager
 - v. Region 1 Representative - Monica Martin, Wharton County Floodplain Manager
 - vi. Region 2 Representative - Vickie Box, Bastrop County Floodplain Manager
 - vii. Region 3 Representative - Ron Moore, City of Llano Floodplain Manager
 - viii. Region 4 Representative - Joe Mosier, City of Brady Floodplain Manager
 - b. Action: **A motion made by Joe Mosier and was Monica Martin** to accept the slate of officers by acclamation. The motion passed unanimously.

6. Mickey Reynolds thanked two existing board members who are leaving the board their many years of service to the Coalition with a High Water Mark plaque.
 - a. Mickie Reynolds recognized Chair Domingo Montalvo (Executive Member) who has been with the Coalition since the beginning for several terms and chair a second time when TCRFC left LCRA.
 - b. Mickie Reynolds recognized Treasurer Stacey Scheffel (Technical Member) for her diligent effort in obtaining and reconciling the financial records when TCRFC left LCRA.
 - c. Mickey Reynolds also thanked existing board members who stepped up and put in the extra effort with a High Water Mark plaque.
 - d. Mickie Reynolds recognized Vickie Box (Technical Member) for her service on the Nominating Committee and handling the catering at the Annual Meetings.
 - e. Mickie Reynolds recognized Secretary Ron Smith (Executive Member) for his service in recording the Annual Meeting minutes and Board Meeting minutes for several years and preparing the TCRFC 2012-2016 Strategic Plan for review today.
7. Consider 2012-2016 Update of the Strategic Plan – Mickey Reynolds, Executive Director Mickey Reynolds informed the membership that the 2008-2012 Strategic Plan is due for its 4-year update. With all the changes that have happened, especially over the last two years, the Board had solicited input from the members for the 2012-2016 Strategic Plan at the 2012 Annual Meeting. That input was considered and incorporated. A simplification of the plan was performed. Members have a four-page 2012-2016 Strategic Plan for their consideration and approval. There was no further discussion.
8. Action: **A motion made by Vickie Box and seconded by Joe Mosier** to approve the TCRFC 2012-2016 Strategic Plan. The motion passed unanimously.
9. Executive Director Status - Mickey Reynolds, Executive Director: Discussion: Mickey Reynolds, TCRFC Executive Director, stated that he had a conflict of interest and has left Half and now works for TCRFC. Mickie stated that TCRFC has a proposal for various levels of membership. No discussion by the membership. Executive Director should pay for his salary. TCRFC is not dead but is alive and well.
 - a. Action: None
 - b. Discussion: Mickey Reynolds, TCRFC Executive Director, recommended a "Friends of the Colorado River Coalition" for corporations, cities, counties, municipal districts, non-profits, and federal and state agencies. Membership would be offered at three different levels and three different levels of benefits. The Diamond Level was proposed at \$1000, the Ruby Level was proposed at \$750 and the Sapphire Level was proposed at \$350. Mickey called for a motion. Action: No motion offered. No action taken.
10. Drought Update and Summer Outlook – Bob Rose, LCRA Meteorologist: Bob Rose, LCRA Meteorologist, gave a presentation on Drought Update and Summer Outlook. Bob indicated the recent rains have had no effect on Lake Buchanan and Lake Travis since January 2013. The area has received only two rain days since January 2013. and are about 4-6 inches below normal. The soil moisture is now worse than 2012. There will be continued drought through 2013. The usual high pressure that sets up over Texas will remain over Colorado allowing some Gulf moisture into the region. Bob expects less than normal rainfall in September-October-November. Temperatures throughout the summer should run about 2-3 degrees hotter than last year but for only 25 days. The upcoming hurricane season should be more active than 2012 with 18 named hurricanes, nine actual hurricanes and four major hurricanes projected.

11. Community Rating System (CRS) - Janine Ellington of ISO

- a.** Discussion: Janine Ellington, ISO, presented the Community Rating System (CRS) Quick Check Application process. The reasons for the changes were:
 - i.** Revise criteria based on lessons learned
 - ii.** Updated criteria for today's standards.
 - iii.** The 2008 FEMA Strategic Plan recommendations were:
 - iv.** Increase risk awareness,
 - v.** More attention to life safety
 - vi.** Protect natural floodplain functions
 - vii.** More coordination with other programs and
 - viii.** More flexibility for local programs
 - ix.** The balance of the presentation was very technical.

12. Status of the Hazard Mitigation Plan (HMP) Update - Cathy Meek, H2O Partners: Discussion: Cathy Meek, H2O Partners, presented the latest status of the Hazard Mitigation Update. Travis and Hays counties have their own independent plans. This effort was funded through a FEMA planning grant in 2008. The official adoption by FEMA was 07/14/2011. It costs about \$250,000 to gather, compile, produce and submit the Hazard Mitigation Plan. There were 63 jurisdictions and 17 counties in our approved Hazard Mitigation Plan. The Hazard Mitigation Plan would cost about \$30,000 to prepare, so your \$1,000 membership dues is a very, good value to your city. The new The Hazard Mitigation Plan was approved by FEMA in 2010 but because TCRFC was in work in 2008, our effort was allowed to continue. But our next The Hazard Mitigation Plan will have to use the new requirements

- a.** Timeline: Our next update is 2016. We need to get started in early 2014 and will easily take one year. We will need to consider the following:
 - i.** Seek Planning Grants
 - ii.** Hiring Contractor (gathering, compiling, producing and submitting the 2016 HMP)
 - iii.** Create Planning Processes
 - iv.** Conduct Meetings
 - v.** Perform Homework with associated projects
 - vi.** Obtain Approvals
 - vii.** Seek FEMA Adoption
- b.** Affect areas of the changes are:
 - i.** We have the same process with more changes and more work
 - ii.** We may be driven to annual periodic work for grant funding
- c.** The new requirements are:
 - i.** Texas and FEMA have issued more strict guidelines on risk reduction (Two projects per hazard area
 - ii.** They are looking for a comprehensive range of projects by hazard.
 - iii.** NFIP cities need two more projects; i.e., permitting, outreach on flooding (brochures), etc.
 - iv.** So if we have 10 hazards then 20 projects plus two NFIP projects or 22 projects.
 - v.** Better documentation of meeting participation will be required
 - vi.** Letter of participation will need to be sent to RDEM or not being able to participate.
 - vii.** HMP will need to be integrated; not regional (small towns may get lost)
 - viii.** In 2010, a two-county rule was approved. (Our plan was underway and TCRFC was allowed to complete under 2008 rules.)
 - ix.** This will impact the next HMP update. There is no TCRFC plan.
- d.** Three methods presented were:
 - i.** Get a HMPG for a basin approach and needs to be submitted together.

- ii. Seek planning grants by county and work under your adoption period; needs inter-relationships.
 - iii. Go it alone by city; i.e., Travis County unincorporated areas may be stand-alone efforts.
 - e. Carolyn Suda with TDEM and H2O are working issue now. Existing HMP background information may be able to be re-used. There needs to be inter-relationships within the two-county effort. Cathy was unsure how that looks.
- 13. Hazard Mitigation Grant Program (HMGP) - Hildy Soper, TDEM: Discussion: Hildy Soper focused on:**
- a. Changes to Texas Division of Emergency Management (TDEM)
 - b. New State Hazard Mitigation Officer: Frank Cantu, TDEM/Mitigation administers two all hazard grants:
 - c. Pre- Disaster Mitigation (PDM) – annual allocation,
 - d. Hazard Mitigation Grant Program (HMGP) – following a federal disaster declaration,
 - e. Reorganization and expanded staff to provide a higher level of technical assistance, guidance, and project support,
 - f. Highlight Member Projects, in particular Hays County Low Water Crossing Warning, Burnet County Low Water Crossing
 - g. Primary Application Issues, and Procurement – many improper/ineligible procurement activities and Pre - Award Costs – costs between disaster declaration/announcement and award
 - h. NEW Hazard Mitigation Application (HMA) Guidance Proposed.
 - i. Generators: HMGP – the purchase and installation of standalone generators are eligible under regular funding if they protect critical facilities – police, fire stations, hospitals, water and sewer treatment facilities.
 - ii. Planning: A planning grant may now be eligible for planning related activities supporting a FEMA approved mitigation plan adopted by the jurisdiction in accordance with 44 CFR § 201 and 206.
 - iii. Minimum Eligibility Criteria: project applications must now meet the minimum eligibility requirements in the HMA guidance.
 - 1. Cost narrative
 - 2. Local and national cost estimating guides
 - 3. Feasibility and effectiveness documentation - accepted codes and standards.
 - iv. Approved Project Changes:
 - 1. Line item budget changes – 10%
 - 2. SOW modifications – more or less
 - 3. Reimbursements - timely.
 - i. Hildy also provided Texas Mitigation Contacts by metropolitan areas.
- 14. LUNCH (12:15PM - 12:45PM)**
- 15. TWDB / TNRIS Update on Floodplain Mapping Services – Melinda Luna, TNRIS: Discussion: Melinda Luna, TNRIS (that is part of the Texas Water Development Board (TWDB)), presented a Texas Natural Resource Information System (TNRIS) update on Floodplain Mapping Services.**
- a. A chart was displayed with the status of FEMA Floodplain maps in Texas showing those counties that have no maps, partial paper maps, paper maps, and digital maps.
 - b. The a discussion of Horseshoe Bay, Texas that resides in both Burnet and Llano Counties and the differences between the maps. Then she focused on two streams with some mapping discrepancies, Slickrock Creek and Pecan Creek. Melinda discussed the differences between USGS DEM 30m data and LCRA LiDAR data.
 - c. Melinda congratulated the City of Horseshoe Bay and stated the next steps for them were to:
 - i. Complete the study
 - ii. Submit at no cost to FEMA

- iii. See the map gets updated, and
 - iv. Maintain the maps
- 16. FEMA Grant and Floodplain Mapping Update - Cindy Engelhardt, Halff Associates, Inc
 - a. Map Needs Assessment Update: Halff Associates is contracted by FEMA Grant. Halff is helping with some of the TCRFC communications. Halff started by looking at flooding and floodplain mapping and performed a map needs assessment and prioritization which was used for FEMA funding. Halff teamed with Texas Water Development Board (TWDB) and they are Halff's technical partner to coordinate with FEMA. First watershed to be worked is the San Bernard watershed and then move throughout the river basin. The Year One Mapping Assessment Process (MAP) remains in work.
 - b. FEMA Mapping Activity Statement Activities: Discussion: Cindy Engelhardt, Project Manager, Halff Associates, Inc presented the San Bernard Watershed effort and how FEMA has changed the reporting format going forward. We will need to roll up our information into the FEMA Hydraulic Unit Code (HUC) 8 format. The FEMA schedule is:
 - i. Discovery: January 2012 through July 2012 (delayed until November 2012): Pre-Discovery by March, Discovery by April, and Post Discovery by July
 - ii. Topography and Base Map: June 2012 through July 2012 (slipped to March-April 2013)
 - iii. H&H and Mapping: July 2012 through December 2012 (slipped to March-July 2013).
 - iv. NEW Non-Regulatory Products: June 2013 through December 2013.
 - v. NEW Map Production / Prelim Distribution: July 2013 through October 2013.
 - c. Cindy Engelhardt, stated that we still need to collect our member map needs for assessments. Each request submitted requires criteria for FEMA prioritization using seven critical elements and ten secondary elements. If members want specific map discussion for their specific community, Daniel Harris, Professional Engineer, Halff Associates, can assist you with your mapping needs in the break area during the afternoon workshop session.
 - d. Cindy Engelhardt discussed the Public Outreach effort.
 - i. HMGP Grant Reimbursement: Documented \$58K of in-kind costs and the Project is currently being audited by DEM to determine the final projects cost and in-kind reimbursement
 - ii. Outreach: Continued Website Updates, Continued Web Map Updates / Expansion, Newsletter (Summer Release coming)
 - e. Cindy thanked the following groups for their assistance:
 - i. FEMA who is a Cooperating Technical Partner
 - ii. Texas Natural Resource Information System (TNRIS) for their geographic information
 - iii. Melinda Luna, PE, CFM of the Texas Water Development Board (TWDB) for her help in: Floodplain Mapping Services, Technical assistance for mapping issues, Map printing, Aerial & elevation data, and High water marks and Low water crossings
- 17. Biggert Waters 2012 (BW12) Update, Kathy Hopkins, TWDB: Changes to Flood Mitigation Assistance (HMA), Federal and State cost shares, FMA funding limits, FEMA review process, Defines which Federal Funds can be used for the local match, and more mitigation.
 - a. Flood Mitigation Assistance (HMA) Funding Restrictions (Post BW-12)
 - b. Individual planning grants using FMA funds shall not exceed \$50,000 to any applicant or \$25,000 to any sub-applicant. FMA funds can only be used for the flood hazard component of a hazard mitigation plan that meets the planning criteria outlined in 44 CFR Part 201.
 - c. NFIP Rate Increase Associated with BW-12
 - d. Now- Changes underway: Full-risk rates will apply to pre-FIRM property not previously insured, newly purchased, or repurchased after a lapse, occurring on or after July 6, 2012.

- e. Premiums for older (pre-FIRM) non-primary residences in a Special Flood Hazard Area will increase by 25% each year until they reflect the full-risk rate- January 1, 2013.
 - f. Later in 2013 Premium for pre-FIRM business properties, SRL, and properties where claims payment exceed fair market value will increase by 25% each year until they reflect the full-risk rate. Normal rate revision which occurs annually, and a 5% assessment to build a catastrophic reserve fund as required in the legislation.
 - g. Later 2014 (Section 207): Premiums for existing properties in areas affected by updated maps will see a phase-out of discounts –grandfathering rates- over five years at a rate of 20% percent per year to reach full-risk rates.
 - h. Updates Coming Soon: Updated Flood Mitigation Assistance (HMA) Guidance and Fiscal Year 2014 - Grant Cycle, expect in July 2013
- 18.** Mickey Reynolds, TCRFC Executive Director adjourned the Annual Meeting at 3:10 p.m.

Ron Smith, Secretary

TCRFC Board of Directors

On 05/09/2014 **a motion was made by Marilee Pfannstiel and seconded by Monica Martin** to approve the minutes as presented from 05/10/2013. The motion passed unanimously.